



CAPITAL RESERVE ANALYSIS PROPOSAL CHECK LIST

CONDOMINIUM TOWNHOME SUBDIVISION

NAME OF PROPERTY: _____ AGE: _____

PROPERTY ADDRESS: _____

ASSOCIATION NAME: _____

CONTACT/TITLE/EMAIL: _____

SITE ITEMS

- | | | |
|--|---|---|
| <input type="checkbox"/> Clubhouse | <input type="checkbox"/> Lake(s): _____ | <input type="checkbox"/> Private Roads |
| <input type="checkbox"/> Dams/Control Structures | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Retaining Walls |
| <input type="checkbox"/> Detention Pond(s): _____ | <input type="checkbox"/> Parking Deck | <input type="checkbox"/> Security Gate |
| <input type="checkbox"/> Drainage at Common Areas | <input type="checkbox"/> Parking Lot | <input type="checkbox"/> Sidewalks |
| <input type="checkbox"/> Drainage Easements: _____ | <input type="checkbox"/> Pavilions/Gazebos/Arbors: _____ | <input type="checkbox"/> Storm System |
| <input type="checkbox"/> Entry Signage: _____ | <input type="checkbox"/> Picnic Area | <input type="checkbox"/> Swimming Pool: _____ |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Playground | <input type="checkbox"/> Tennis court: _____ |
| <input type="checkbox"/> Fitness Center | <input type="checkbox"/> Pool House/Cabana/Restrooms: _____ | |

BUILDING INTERIOR & EXTERIOR

CONDOMINIUMS/TOWNHOMES ONLY

- Basements
- Common Corridors
- Crawl Spaces
- Decks/Balconies/Patios
- Exterior Finishes
- Gutters and Downspouts
- Roofs
 - Sloped
 - Flat

MECHANICAL & ELECTRICAL

- Common Electrical for Units
- Common Mechanical for Units
- Common Plumbing for Units
- Elevator(s): _____
- Irrigation
- Lighting
- Pool Equipment
- Security System
- _____
- _____
- _____
- _____

| | | |
|------------------------|----------------------------|-------------------|
| Number of Buildings: | DEVELOPER TURNOVER? | Property Manager: |
| Number of Units/Homes: | Board Contact Information: | Phone Number: |
| Number of Stories: | Mailing Address: | Referred by: |
| Notes: | | |